

# Leicestershire and Rutland Safeguarding Adults Board Business Development Plan 2018-19

**Priority: SAB1 Prevention of Safeguarding Need**

**Priority Statement: Prevention of Safeguarding need through building resilience and self-awareness in adults with care and support needs.**

**Rationale:**

Prevention is key in reducing harm and fear of harm, improving safety and quality of life  
 Early intervention can reduce pressure on higher level, higher cost services.  
 Scoping work has found practitioners across agencies are keen to support prevention and tools are often in place, but not used as effectively as they could to prevent safeguarding need.  
 Services that support prevention of safeguarding harm could be better understood and engaged in safeguarding adults.  
 Effective transition from children’s services, such as Looked After Children, Children on Child Protection Plans, and those affected by CSE, may support prevention of adult safeguarding need.

**What do we want to be different?**

Build resilience in adults with care and support needs  
 Build self-awareness regarding health and wellbeing and safeguarding risk  
 The Board is assured that work with young people who have been assessed as requiring additional support to reduce risk and vulnerability (including LAC, CIN, CP, CSE) assists prevention of adult safeguarding need.

**Partnership Lead:** John Morley - RCC

**Board Officer:** Sanj Pattani

**Key delivery mechanism:**

| Objective   | What are we going to do?   | When is it going to be done by? | Who is responsible?                      | How will we measure progress and impact?   |
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| Develop Specific options identified by prevention group in 2017/18 (awareness, work with JAGs...) | Identify all tools available to support building resilience, self-awareness and preventing adult safeguarding need (including JAGs, VARMs and Transition Boards)<br><br>Work to develop prevention of adult safeguarding need within these tools.<br><br>Raise awareness regarding adult safeguarding and abuse. | September 2018                  | Prevention Task and Finish group (T & F) | Utilise the scoping report in order to trial with forums such as JAGs<br><br>Consider links into the Audit Sub-Group for review of tools such as VARM.<br><br>Consider awareness raising options for both the community and professionals such as information sharing events, sharing resources and promotion. |

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| <p>Housing providers are appropriately involved in the work of the SAB</p>   | <p>Link with housing provider forums.</p> <p>Use ADASS MSP guidance for housing providers as a starting point for conversation of Board involvement.</p> <p>Ensure safeguarding is considered in personal prevention plans.</p>   |                     | <p>Prevention Task and Finish group</p> | <p>Housing Providers are aware of the forums/tools that support Safeguarding prevention – assurance to be provided via provider representation at the Prevention T &amp; F and identify actions to be taken forward.</p> <p>Review agency awareness of the “Prevention Duty” – scoping via identified agencies within the Prevention Sub-group.</p> |
| <p>Be assured that the needs of young people requiring additional support into adulthood, including LAC, CIN, CP, CSE are reviewed and supported in a timely preventative way through that transition.</p> | <p>Meaningful Joint working should be promoted at an earlier stage before 18<sup>th</sup> birthday.</p> <p>Raise awareness regarding adult safeguarding/abuse and services/pathways available to support children and families which may reduce risk and suggest modifications to enable the objective.</p>   | <p>October 2018</p> | <p>Prevention Task and Finish group</p> | <p>Link to learning from sub-groups such as trilogy of risk T &amp; F, LSCB sub-groups.</p> <p>Joint learning and development between Adults/Children’s services.</p> <p>Ensure that young people at risk are recognised in forums such as JAGs.</p>  |
| <p>Education and Training with children’s services</p>   | <p>Joint training should be identified and promoted which looks at learning from research, regulatory standards and relevant legislation on prevention.</p> <p>Identify learning from SCR/SAR to promote an integrated approach to safeguarding adult’s prevention across all agencies.</p> <p>Consider promotion at provider level with an aim of preventing abuse and neglect occurring in Care Homes and within domiciliary care provisions.</p> | <p>October 2018</p> | <p>Prevention Task and Finish group</p> | <p>Scope best practice/training currently available with a prevention focus (via the Prevention T &amp; F) to identify any potential gaps and feedback areas for improvement into relevant agencies L and D groups/teams.</p> <p>Joint workshops/peer learning from SCR/SARs.</p> <p>Build links with Provider forums and QA Services.</p>          |

**Priority: SAB2 Mental Capacity**

**Priority Statement: Improve the understanding of capacity to consent and the application of the Mental Capacity Act across agencies.**

**Rationale:**

- Practitioner feedback suggests there is a lack of confidence across agencies in understanding and assessing capacity to consent.
- Safeguarding Adults Reviews (SARs) and other reviews have identified the use of the term 'lack of capacity' as a generic statement, without reference to specific decisions, which is inaccurate and unhelpful.
- Consistency in the application of the Mental Capacity Act could be improved across agencies.

**What do we want to be different?**

- The Mental Capacity Act is applied with relevance and consistency within partner agencies
- Across agencies there is increased understanding of and confidence in the undertaking of Mental Capacity Assessments in relation to 'consent' and decision making
- The workforce has improved understanding of the resources available to support the service user participating in informed 'decision' making.
- The Board is assured of effective application of the Mental Capacity Act across agencies

**Partnership Lead:** Rachel Garton - CCG

**Board Officer:** Helen Pearson

**Key delivery mechanism:**

| Objective  | What are we going to do?   | When is it going to be done by?                                | Who is responsible?   | How will we measure progress and impact?   |
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| <p>1. The workforce across agencies has greater understanding of the principles and responsibilities under the Mental Capacity Act and its relevance to Safeguarding Adults.</p> | <p>Through a variety of methods/media we will reinforce the principles and responsibilities under the Mental Capacity Act (See also Objective 2)</p> <p>Stage 1 Set up Task and Finish Group to agree the scope/objectives and allocate tasks</p> <p>Stage 2 Deliver on agreed objectives (see also Objective 2)</p> <p>Stage 3 Assess Progress and impact (see Objective 3)</p> | <p>End of May 2018</p> <p>March 2019</p> <p>Feb/March 2018</p> | <p>The Task and Finish Group will provide oversight. Tasks may be delegated to existing groups.</p> <p>Links will be made with the City SAB to agree LLR work streams</p> | <p>Survey staff understanding across agencies.</p> <p>Baseline and retest/sample number of alerts / enquiries that state 'No Capacity but lack an assessment.</p> <p>Link to data re Making Safeguarding Personal and the use of the Vulnerable Adults Risk Management tool (VARM)</p> |

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| <p>2.The workforce across agencies has increased confidence in undertaking capacity assessments and supported decision making</p>  | <p>Develop partnership guidance to demystify mental capacity and support effective assessments. This may include:</p> <ul style="list-style-type: none"> <li>- Consider development of a toolkit</li> <li>- Communication (including first steps / principles / questions to support assessment)</li> <li>- Multi-Agency Procedures and Practice guidance (e.g. basic steps as above) – included in Adult and Children Safeguarding Procedures</li> <li>- Guidance and awareness regarding use of advocates /interpreters and other communication aids</li> <li>- Learning and Development (Multi-agency workshops with information to cascade within organisations)</li> </ul> | <p>March 2019</p> | <p>As Above</p> | <p>Survey staff confidence across agencies.</p>   |
| <p>All partners have embedded an approach to the Mental Capacity Act that enables staff to confidently and consistently carry out mental capacity assessments and offer appropriate support.</p> | <p>Stage 3</p> <p>Gain assurance that agencies are effectively embedding approaches to assessing mental capacity within their procedures, practice and learning and development.</p>  | <p>March 2019</p> | <p>As Above</p> | <p>Test through case file audits</p> <p>Request specific assurance report from agencies on their work to embed approaches to mental capacity.</p> |

**Priority: SAB3 Adult Safeguarding Thresholds**

**Priority Statement: Promote a better and more consistent understanding and use of adult safeguarding thresholds.**

**Rationale:**

- The Threshold guidance was initially a tool for supporting the Local Authority decision making but is now to be used by all referrers however the wider use still needs embedding. This guidance is available via the Multi-Agency Procedures
- Whilst there is a good balance of referral and application of thresholds there were still concerns regarding consistency of use of thresholds across different settings
- Guidance on Section 42 enquiries in health settings has been introduced in 2017/18.
- Work has taken place with providers in other settings regarding their role in Section 42 enquiries.
- The role of independent/private sector in Section 42 enquiries regarding application of thresholds sometimes conflicts with advice given by CQC.

**What do we want to be different?**

Growing and consistent application of thresholds across all organisations  
 Assurance that S42 enquiries in health settings are being carried out in line with guidance  
 Assurance that all service providers are carrying out their role in Section 42 enquiries appropriately.

**Partnership Lead:** Laura Sanderson - LCC

**Board Officer:** Chris Tew

**Key delivery mechanism:**

| Objective   | What are we going to do?  | When is it going to be done by? | Who is responsible?                                  | How will we measure progress and impact?   |
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| Develop approaches to support consistent use of thresholds. | Updated procedures produced. Agreed by multi agency partners and published for all staff in agencies across LLR | July 2018                       | Laura Sanderson and the LLR SAB procedures sub Group | Continue to monitor alerts and enquiries overall and from different sources.<br><br>Look for reduction in alerts/increase in proportion of alerts that become enquiries.<br><br>Case file audit of referrals.<br><br>Document audit of agency referral/incident forms. |

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|   | By liaison with East Midlands Safeguarding Adults Network (EMSAN) ensure consistency across the Region  | July 2018   | Laura Sanderson as a member of EMSAN  | Agency assurance reports on approaches                                    |
|   | Consider single referral form or common language across agency forms to support consistent application of thresholds. LCC work with care providers and partner agencies   | September 2018  | Laura Sanderson and the SAB Procedures Group  | Board to provide challenge where appropriate.<br><br>Monitoring as above. |
|   | Work with CQC to get a better understanding of the roles of commissioners/regulators in safeguarding threshold reporting to ensure the expectations of CQC on providers does not conflict with the requirements of the L.A's across LLR   | September 2018  | Laura Sanderson and Local Authority partners from Leicester City & Rutland                              |   |
| Develop understanding and confidence in the use of safeguarding thresholds          | Ensure the new procedures and other changes are communicated across LLR partner agencies by utilising <ul style="list-style-type: none"> <li>• Safeguarding Matters publication and equivalent in City</li> <li>• Single agency communication methods</li> <li>• Highlight in training and awareness events Across LLR</li> </ul> | September 2018  | Senior agency staff in agencies<br><br>SAB training group<br><br>SBBO to ensure in Safeguarding Matters |   |
| Ensure the work completed has been adopted by agencies and is improving performance | By monitoring performance through SEG data throughout the year  | During the year 2018 -19  | SEG   |   |
|   | Sample review of alerts to ensure that they meet safeguarding thresholds and common themes.   | During the business year 2018 -19 or early in 2019 - 20 dependent on capacity in Audit plan | SAB Audit Group   | Board to provide challenge where appropriate.                             |

**Priority: SAB4 Engagement**

**Priority Statement: Ensuring the work of the Safeguarding Adults Board is informed by adults with care and support needs**

**Rationale:**

Listening and responding to the wishes of adults with care and support needs should be at the heart of all the Board does. Whilst work on making safeguarding personal is increasing the response to the wishes of adults with care and support needs within individual safeguarding situations this is not visible at the Board level and there is room for more engagement in the overall work of the Board.

**What do we want to be different?**

The voice and wishes of adults with care and support needs is clearly influencing the work of the SAB.

**Partnership Lead:** No lead officer to be appointed

**Board Officer:** Gary Watts

**Key delivery mechanism:**

| Objective  | What are we going to do?  | When is it going to be done by? | Who is responsible?               | How will we measure progress and impact?  |
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| The views of adults with care and support needs are visible at the board                               | Work with advocacy agencies and existing engagement and participation groups in partner agencies to set up the Board approach for engagement and participation in the priorities and work of the Board.   | October 2018                    | Board Office                      | The Board's priorities for 2019 onwards are clearly influenced by the views of adults     |
|  | Present an individual adult safeguarding case study at each Board meeting, including key messages from the individual to the Board.   | January 2019                    | Statutory partners' Board members | Case studies presented at each SAB from January 2019. Actions arising from presentations. |
| The board has assurance regarding the ongoing effective implementation of making safeguarding personal | Each agency to present to the Board regarding MSP including: <ul style="list-style-type: none"> <li>• Implementation of MSP</li> <li>• The impact of MSP in their practice on adults with care and support needs</li> <li>• Working in line with the ADASS guidance for their agency</li> </ul> | January 2019                    | Statutory partners' Board members | Improvements in embedding approach seen in data and partners reports.                     |
|  | Detailed review of Making Safeguarding Personal data.   | January 2019                    | SEG                               | Actions arising from presentation   |